

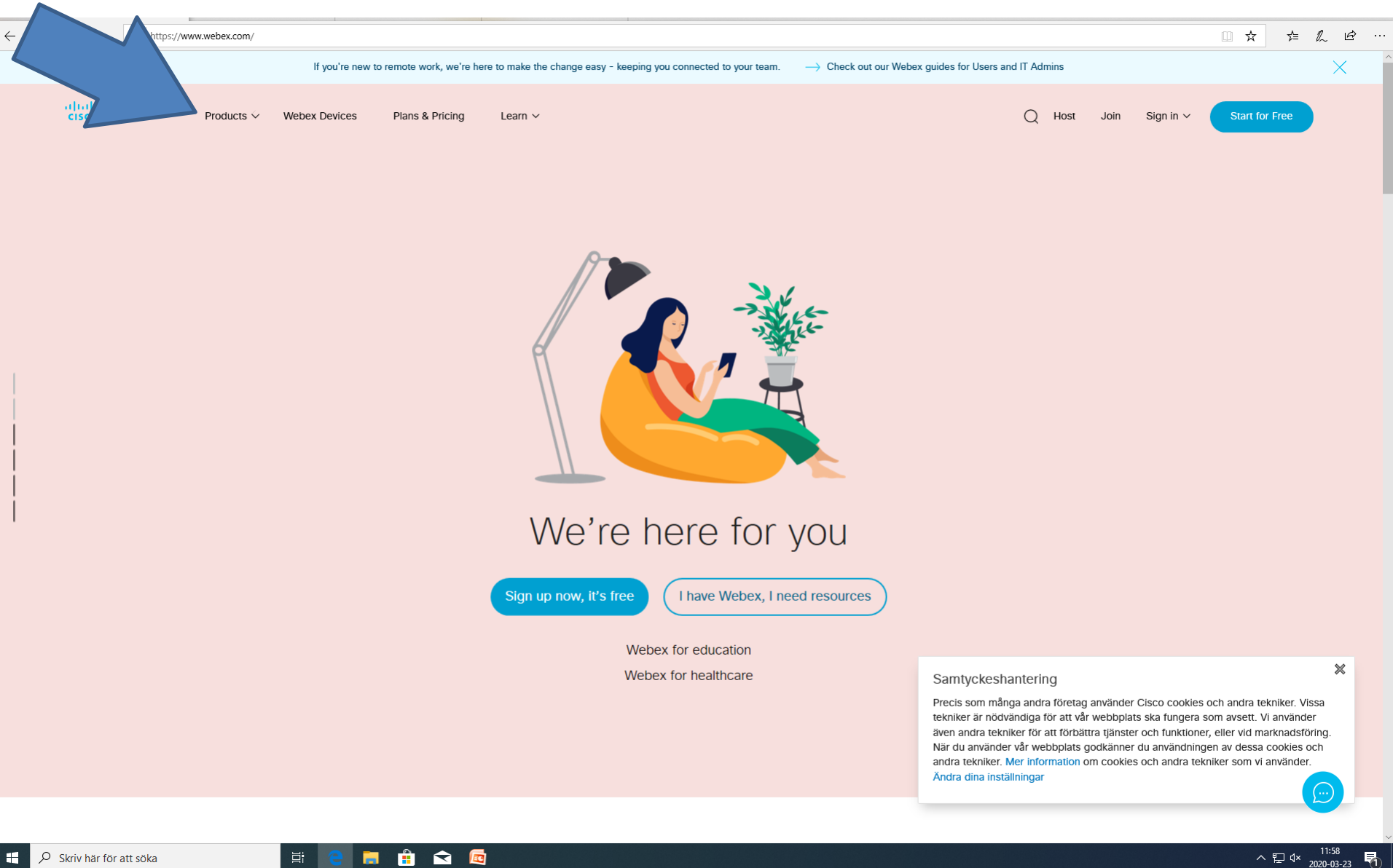
Installation av Webex

Här kommer en instruktion om hur du laddar ner Webex Teams
Här finns också lite tips om saker du kan göra i Webex Teams

Installationshänvisningar

- Träffa oss online på Webex Teams
- Vi arbetar just nu för att du som kanske sitter hemma och vill delta i exempelvis bokläsning, virtuellt café, samtalscirkel! Vi utgår ifrån projektet Digi-Inklusion.
- <https://www.webex.com/>
Gå in på länken ovan på deras sida trycker du på products, och sen på download. Då kommer det upp två förslag Webex Meetings och Webex Teams. Där ska du välja Webex Teams och ladda ner det. När du laddat ner det så startar du programmet och skapar ett konto, du får instruktioner där. Sen behöver vi din mail-adress för att bjuda in dig till vårt team som heter Fontänhuset Göteborg.
- Maila någon av följande:
- matilda.espmarker@lundsfontanhus.se
- tonysvane@gmail.se

Klicka på "Products"




The screenshot shows the Cisco Webex website. A large blue arrow points to the 'Products' menu item in the top navigation bar. The website features a light pink background with a central illustration of a woman sitting on a yellow beanbag chair, reading a tablet. Below the illustration, the text 'We're here for you' is displayed. Two buttons are present: 'Sign up now, it's free' and 'I have Webex, I need resources'. Below these buttons, the text 'Webex for education' and 'Webex for healthcare' is visible. A cookie consent banner is located in the bottom right corner, titled 'Samtyckeshantering'. The Windows taskbar is visible at the bottom of the screen.

https://www.webex.com/

If you're new to remote work, we're here to make the change easy - keeping you connected to your team. → Check out our Webex guides for Users and IT Admins

Products ▾ Webex Devices Plans & Pricing Learn ▾

Host Join Sign in ▾ Start for Free



We're here for you

Sign up now, it's free I have Webex, I need resources

Webex for education
Webex for healthcare

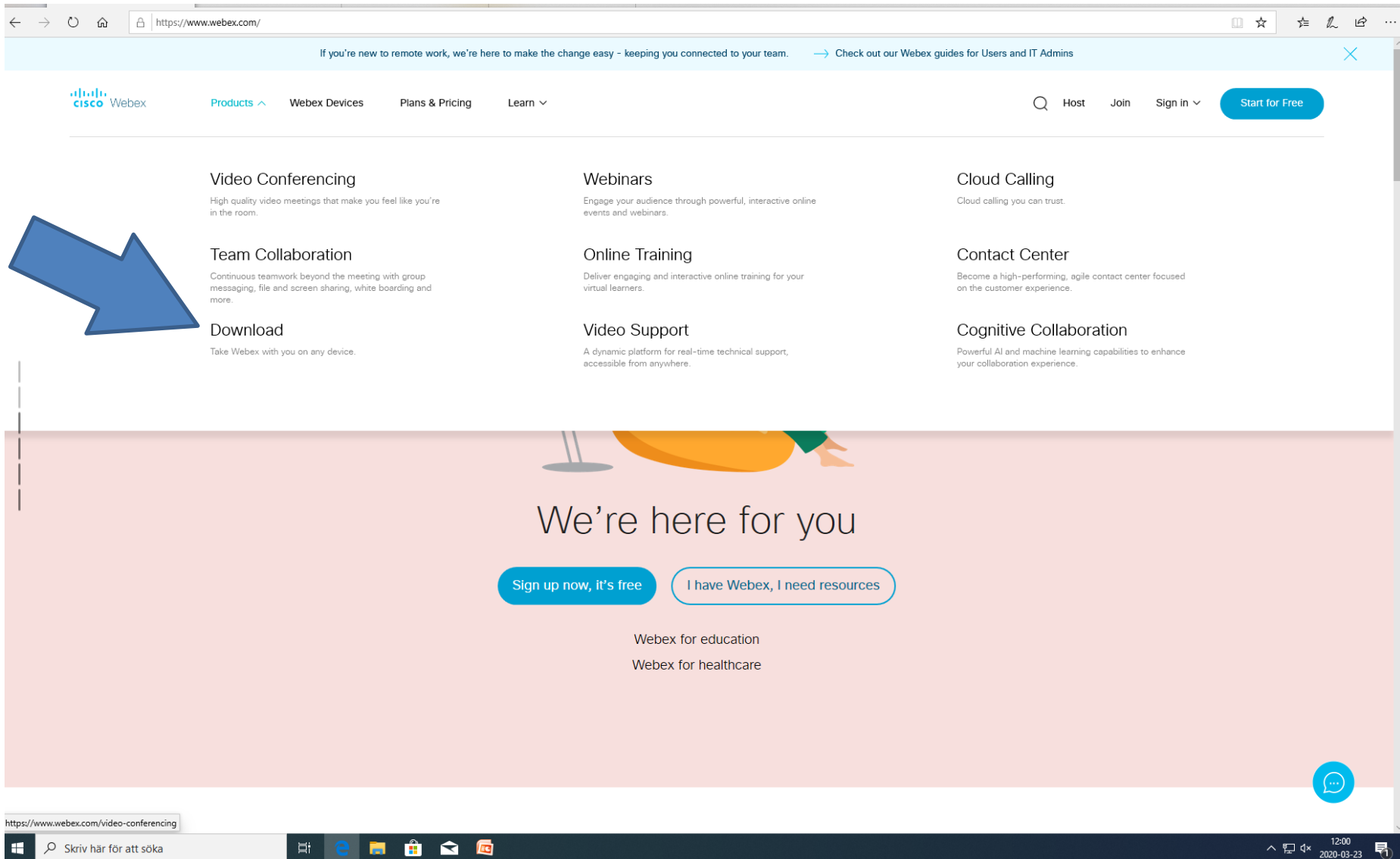
Samtyckeshantering

Precis som många andra företag använder Cisco cookies och andra tekniker. Vissa tekniker är nödvändiga för att vår webbplats ska fungera som avsett. Vi använder även andra tekniker för att förbättra tjänster och funktioner, eller vid marknadsföring. När du använder vår webbplats godkänner du användningen av dessa cookies och andra tekniker. [Mer information](#) om cookies och andra tekniker som vi använder. [Ändra dina inställningar](#)

Skriv här för att söka

11:58
2020-03-23

Klicka på "download"



The screenshot shows the Cisco Webex website. A blue arrow points to the 'Download' link in the 'Team Collaboration' section. The website features a navigation bar with 'Products', 'Webex Devices', 'Plans & Pricing', and 'Learn'. A search bar and a 'Start for Free' button are also visible. The main content area lists various services: Video Conferencing, Team Collaboration, Download, Webinars, Online Training, Video Support, Cloud Calling, Contact Center, and Cognitive Collaboration. A large banner at the bottom says 'We're here for you' with buttons for 'Sign up now, it's free' and 'I have Webex, I need resources'. The footer includes the URL 'https://www.webex.com/video-conferencing' and the Windows taskbar with the date '2020-03-23'.

https://www.webex.com/

If you're new to remote work, we're here to make the change easy - keeping you connected to your team. → Check out our Webex guides for Users and IT Admins

Products ^ Webex Devices Plans & Pricing Learn v

Search Host Join Sign in v Start for Free

Video Conferencing
High quality video meetings that make you feel like you're in the room.

Team Collaboration
Continuous teamwork beyond the meeting with group messaging, file and screen sharing, white boarding and more.

Download
Take Webex with you on any device.

Webinars
Engage your audience through powerful, interactive online events and webinars.

Online Training
Deliver engaging and interactive online training for your virtual learners.

Video Support
A dynamic platform for real-time technical support, accessible from anywhere.

Cloud Calling
Cloud calling you can trust.

Contact Center
Become a high-performing, agile contact center focused on the customer experience.

Cognitive Collaboration
Powerful AI and machine learning capabilities to enhance your collaboration experience.

We're here for you

Sign up now, it's free I have Webex, I need resources

Webex for education
Webex for healthcare

https://www.webex.com/video-conferencing

Skriv här för att söka

12:00
2020-03-23

Tryck på "download" på Teams

The screenshot shows the Cisco Webex website with the following elements:

- Header:** Cisco Webex logo, navigation menu (Products, Webex Devices, Plans & Pricing, Learn), search bar, and a "Start for Free" button.
- Main Content:** Two columns for "Webex Meetings" and "Webex Teams".
- Webex Meetings:** "Looking for real time video conferencing?" with features like HD video, audio options, screen sharing, and a "Download for Windows" button.
- Webex Teams:** "Looking for messaging and team collaboration?" with features like one-on-one messaging, whiteboarding, file sharing, and video calling. A blue arrow points to the "Download for Windows" button.
- Footer:** "Also available here:" with buttons for "Download on the App Store" and "GET IT ON Google Play".
- Taskbar:** Windows taskbar at the bottom with search, taskbar icons, and system tray (12:01, 2020-03-23).

Spara filen, välj kör

The screenshot shows a web browser window displaying the Cisco Webex Teams download page. The browser's address bar shows the URL <https://www.webex.com/downloads/downloads-thank-you.html>. The page features a navigation menu with links for Products, Webex Devices, Plans & Pricing, and Learn. A search bar and a 'Start for Free' button are also visible. The main content area contains a large heading: 'Thanks for downloading Cisco Webex Teams.' Below this, a three-step process is outlined:

- Step 1** (Download icon): Double-click the WebexTeams_x86.msi file you downloaded
- Step 2** (Setup icon): The Webex Teams setup wizard will launch. Follow the instructions to set up.
- Step 3** (Checkmark icon): Once installed the app will launch automatically.

Below the steps, a note states: 'To open the app double-click the Webex Teams icon on your desktop.' A large blue arrow points from this note to a Windows taskbar notification. The notification reads: 'WebexTeams.msi har laddats ned.' and includes buttons for 'Kör', 'Öppna mapp', and 'Visa nedladdningar'.

Guiden är på svenska, tryck nästa

https://www.webex.com/downloads/downloads-thank-you.html

Products ▾ Webex Devices Plans & Pricing Learn ▾

Host Join Sign In ▾ Start for Free

Thanks for downloading Cisco Webex Teams.

Installationsguiden för Webex Teams

Välkommen till installationsguiden för Webex Teams

Webex Teams installeras på datorn. Klicka på Nästa om du vill fortsätta eller på Avbryt om du vill avsluta installationsguiden.

Föregående **Nästa** Avbryt

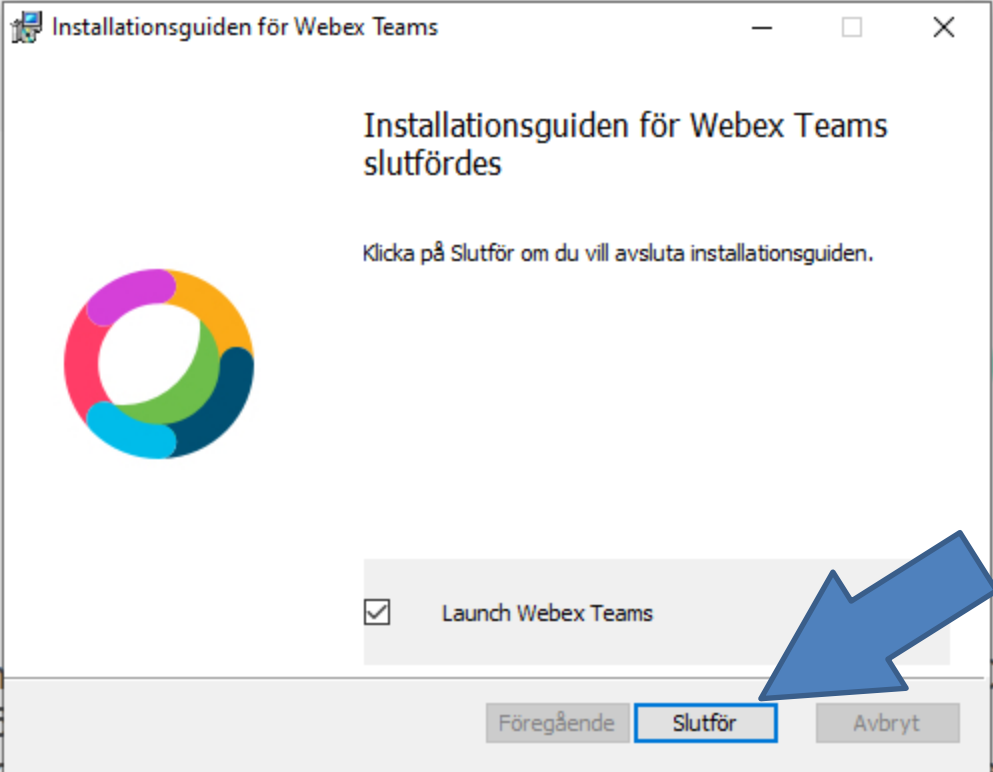
Step 1
Double-click the WebexTeams_x86 file you downloaded

Step 3
Once installed, the app will launch automatically.

To open the app double-click the Webex Teams icon on your desktop.

12:09
2020-03-23

Thanks for downloading Cisco Webex Teams.



Step 1
Double-click the
WebexTeams_x86
file you downloaded

Step 3
Once installed
app will launch
automatically.

To open the app double-click
the Webex Teams icon on your desktop.

Godkänn avtalet

Cisco Webex Teams | Th x Lunds Fontänhus – Det finn Webex-instr.pdf DIGI-INKLUSION - esf.se +

https://www.webex.com/downloads/downloads-thank-you.html

Products Webex Devices Plans & Pricing Learn

Host Join Sign in Start for Free

Thanks for downloading

Webex Teams licensavtal för slutanvändare

Webex Teams
Version: 3.0.15131.0
Copyright © 2019 Cisco Systems.
Med ensamrätt.

Webex Teams is a collaboration application that provides messaging (IM), voice and video calling capabilities.

IMPORTANT NOTICES AND DISCLAIMERS - PLEASE READ

Use of this software is governed by the current Cisco SaaS Terms of Services found at the following link :
https://www.cisco.com/c/dam/en_us/about/doing_business/legal/docs/universal-cloud-agreement.pdf

All Data is collected in conformity with the Cisco Privacy Policy which is located at <http://www.cisco.com/c/en/us/about/legal/privacy.html>

By clicking "Agree" on the Installer window you agree to comply with the terms and conditions of the Cisco Terms of Service. You also consent to the installation of all future updates of the Webex Teams software

Godkänner inte Godkänner

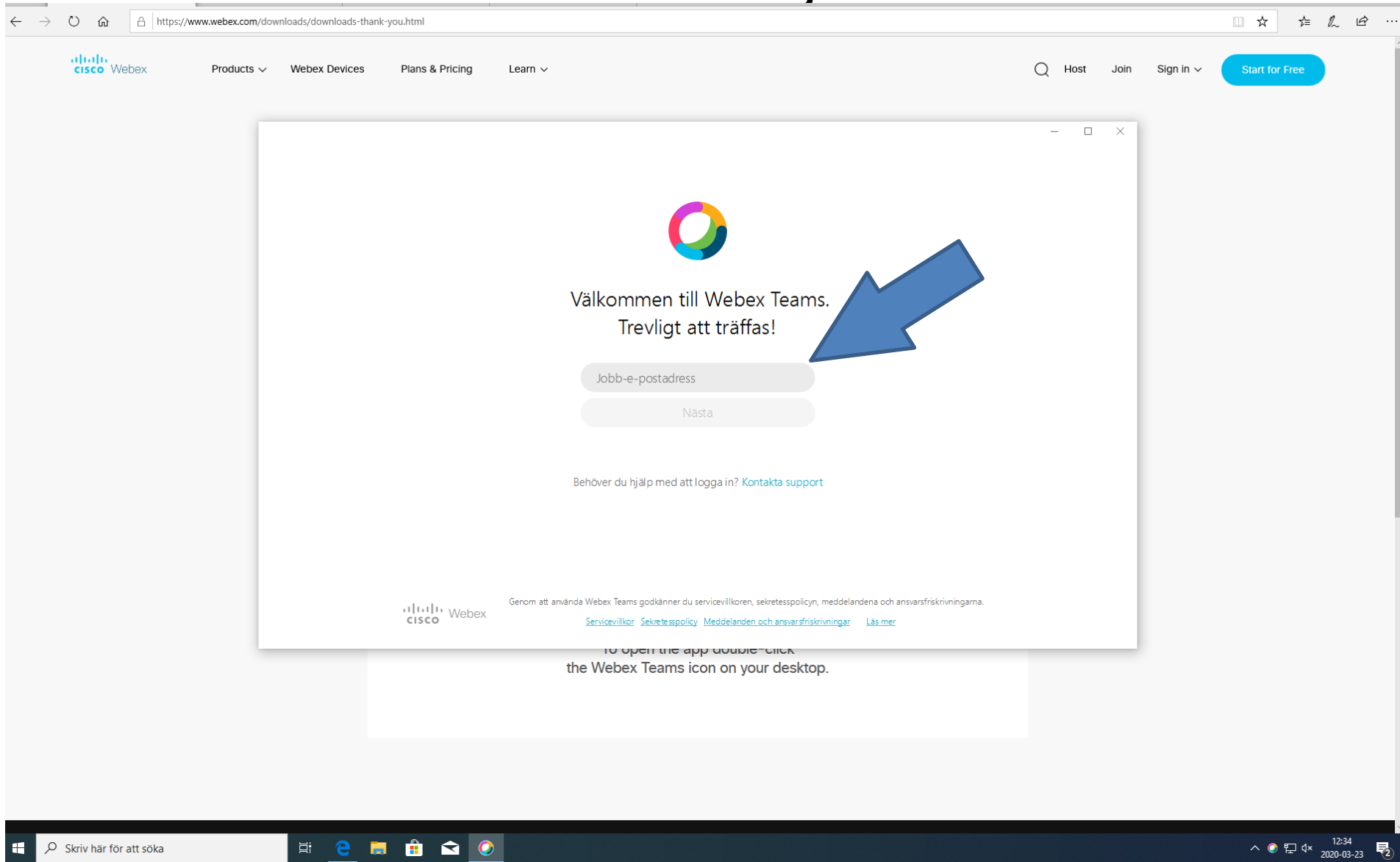
Step 1
Double-click the WebexTeams_x86.msx file you downloaded

To open the app double-click the Webex Teams icon on your desktop.

12:12 2020-03-23

Installation

Skriv in din mejladress



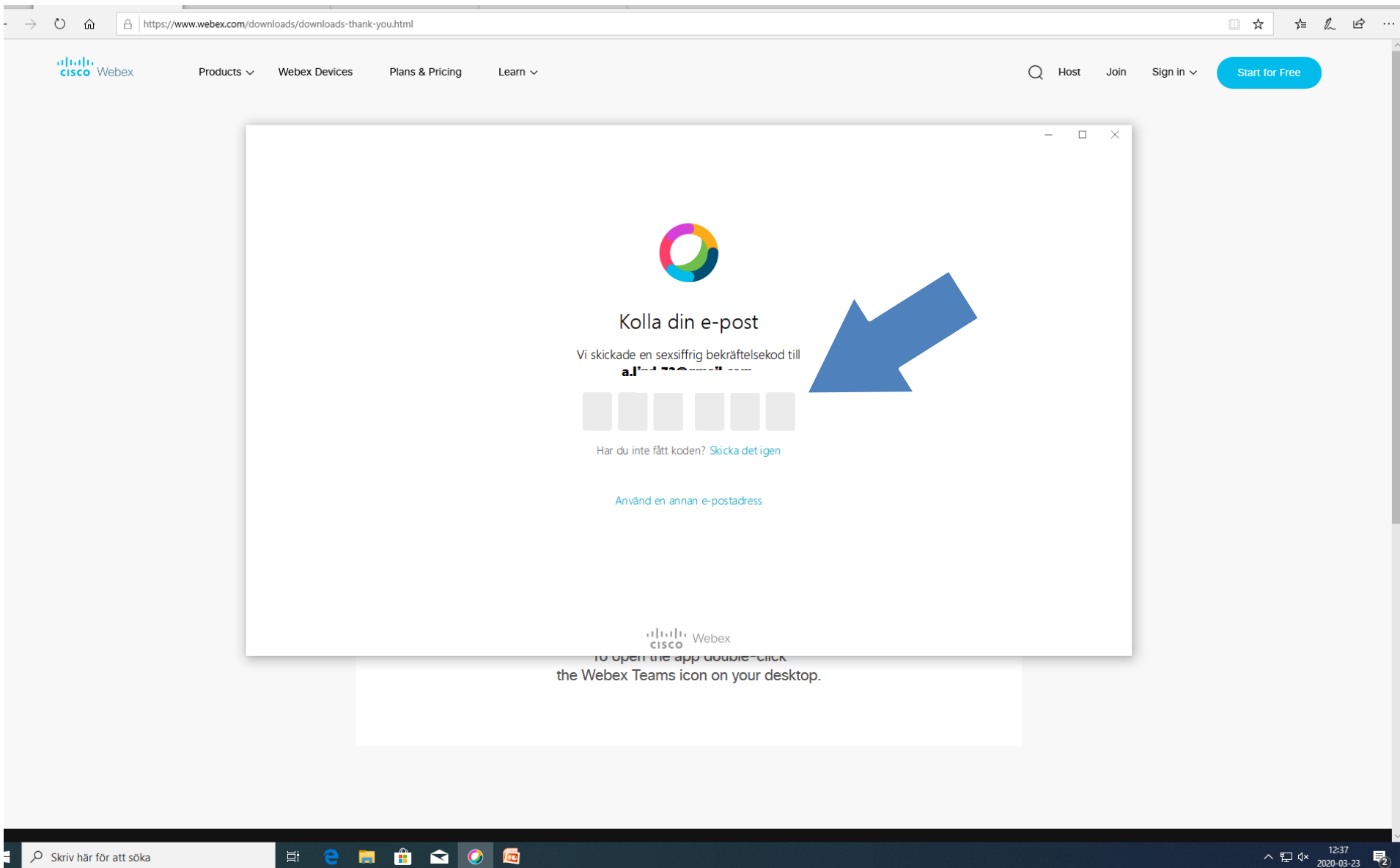
The screenshot shows a web browser window displaying the Cisco Webex Teams installation page. The browser's address bar shows the URL <https://www.webex.com/downloads/downloads-thank-you.html>. The page header includes the Cisco Webex logo and navigation links for Products, Webex Devices, Plans & Pricing, and Learn. On the right side of the header, there are links for Host, Join, Sign in, and a Start for Free button.

The main content area features a white modal window with the Webex logo at the top. Below the logo, the text reads "Välkommen till Webex Teams. Trevligt att träffas!". A large blue arrow points to the "Jobb-e-postadress" input field. Below this field is a "Nästa" button. At the bottom of the modal, there is a link for "Behöver du hjälp med att logga in? Kontakta support".

At the bottom of the page, there is a footer with the Cisco Webex logo and a disclaimer: "Genom att använda Webex Teams godkänner du servicevillkoren, sekretesspolicy:n, meddelandena och ansvarsfriskrivningarna." Below this are links for "Servicevillkor", "Sekretesspolicy", "Meddelanden och ansvarsfriskrivningar", and "Läs mer".

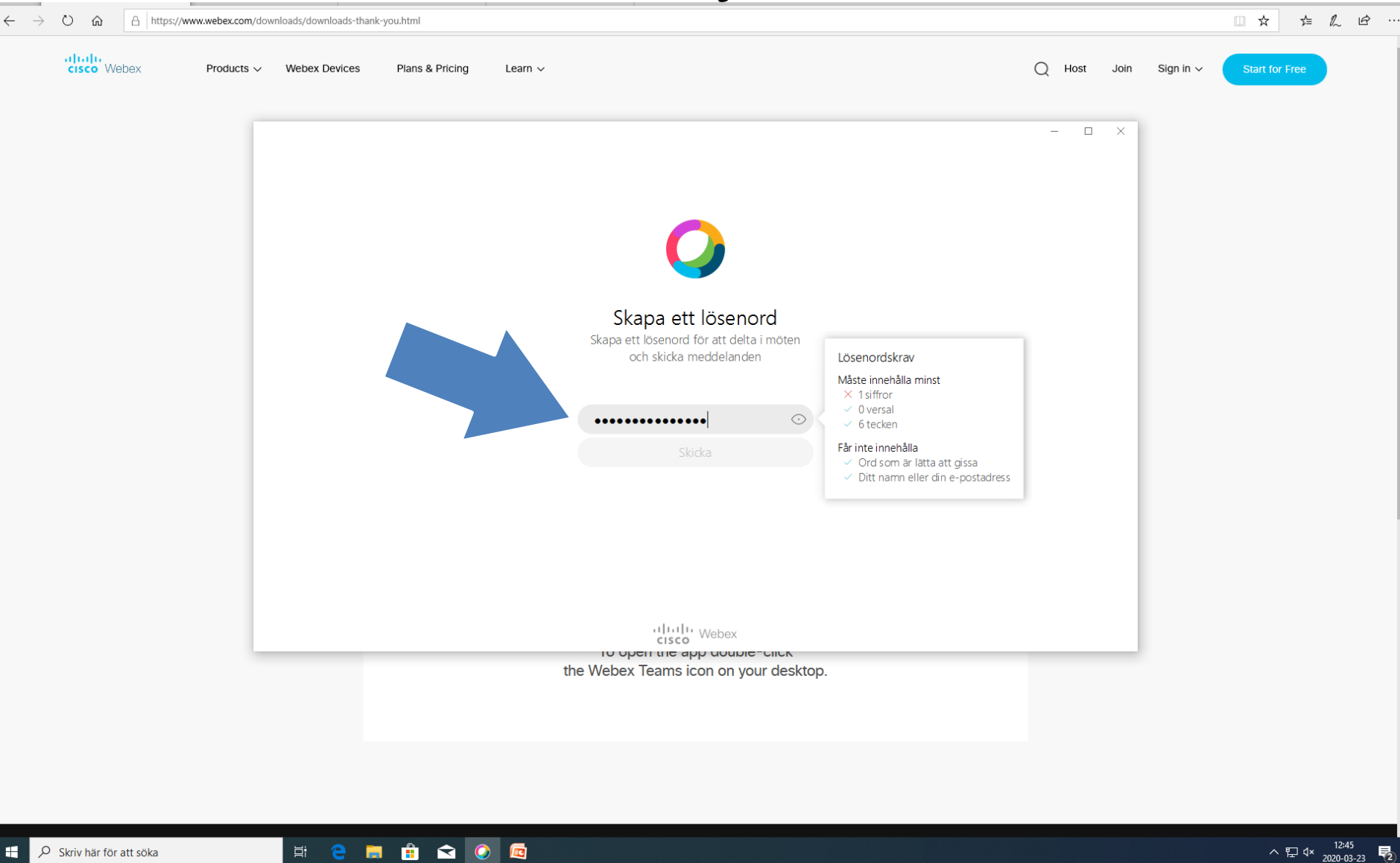
At the very bottom of the image, there is a partial view of a Windows taskbar with the search bar containing "Skriv här för att söka" and the system tray showing the time as 12:34 on 2020-03-23.

Titta i din inkorg, ange koden



The screenshot shows a web browser window with the URL <https://www.webex.com/downloads/downloads-thank-you.html>. The page features the Cisco Webex logo and navigation links for Products, Webex Devices, Plans & Pricing, and Learn. A search bar and a 'Start for Free' button are also visible. The main content area displays a confirmation message in Swedish: 'Kolla din e-post' (Check your email), followed by 'Vi skickade en sexsiffrig bekräftelsekod till a.j...@...'. Below this is a six-digit input field with a blue arrow pointing to it. The text 'Har du inte fått koden? Skicka det igen' (Didn't get the code? Resend it) and 'Använd en annan e-postadress' (Use another email address) are also present. The footer includes the Cisco Webex logo and instructions: 'To open the app double-click the Webex Teams icon on your desktop.'

Lösenordet måste ha minst 6 tecken och en siffra, följ rutan



The screenshot shows a web browser window displaying the Cisco Webex 'Create a password' form. A large blue arrow points to the password input field, which contains ten dots. A tooltip box is open next to the field, listing password requirements. The browser's address bar shows the URL 'https://www.webex.com/downloads/downloads-thank-you.html'. The page header includes the Cisco Webex logo and navigation links for Products, Webex Devices, Plans & Pricing, and Learn. The right side of the header has a search bar, 'Host', 'Join', 'Sign in', and a 'Start for Free' button. The bottom of the page features the Cisco Webex logo and instructions to open the app by double-clicking the Webex Teams icon on the desktop. The Windows taskbar is visible at the bottom, showing the search bar and several application icons.

Skapa ett lösenord
Skapa ett lösenord för att delta i möten och skicka meddelanden

Lösenordskrav

Måste innehålla minst

- ✗ 1 siffror
- ✓ 0 versal
- ✓ 6 tecken

Får inte innehålla

- ✓ Ord som är lätta att gissa
- ✓ Ditt namn eller din e-postadress

Skicka

Skriv här för att söka

12:45
2020-03-23

Skriv ditt förnamn och efternamn, och orten för Fontänhuset du är ansluten till (Ditt Namn Lunds Fontänhus) tryck nästa

Cisco Webex Teams | Th x Lunds Fontänhus – Det finn Webex-instr.pdf DIGI-INKLUSION - esf.se +

← → ↻ 🏠 🔒 https://www.webex.com/downloads/downloads-thank-you.html

🔍 Host Join Sign in [Start for Free](#)

Ange ditt namn
Personerna i dina möten och chattar ser det här namnet.

Förnamn och efternamn

[Nästa](#)

To open the app double-click the Webex Teams icon on your desktop.

Tryck "Hoppa över"

The image shows a web browser window with the following elements:

- Browser Tabs:** Cisco Webex Teams | Th, Lunds Fontänhus - Det finn, Webex-instr.pdf, DIGI-INKLUSION - esf.se.
- Address Bar:** <https://www.webex.com/downloads/downloads-thank-you.html>
- Navigation:** Back, Forward, Refresh, Home icons.
- Webex Header:** Cisco Webex logo, Products, Webex Devices, Plans & Pricing, Learn, Host, Join, Sign in, Start for Free button.
- Modal Window:**
 - Title: Välkommen till Webex Teams
 - Text: Anslut och samarbeta sömlöst
 - Diagram: A central circle with four smaller circles around it, each containing a different colored icon (blue, green, orange, purple).
 - Buttons: Visa mig runt (blue), Hoppa över (grey)
- Background Content:** "Skapa ett utrymme" (Create a space) section with a search bar and filter options.
- Footer:** Windows taskbar with search bar, taskbar icons, and system tray showing time (12:49) and date (2020-03-23).

Nu är det tid att bli inbjuden.

Maila någon av Matilda eller Tony:

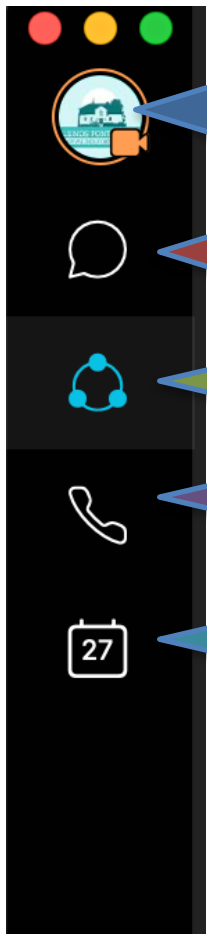
matilda.espmarker@lundsfontanhus.se

tonysvane@gmail.com

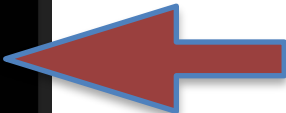
Tänk på att det måste vara den mailadressen som du registrerade när du skapade ett konto på Webex Teams.

Skriv då vem du är och vilken enhet du tillhör.

Uppe i det övre vänstra hörnet finns en del symboler som behöver förklaras.



Profilbild. Här kan du lägga in en egen bild.



Chattar. Här hamnar alla utrymmen eller personer du chattat med.



Teams. Här finns de Teamen där du är deltagare.

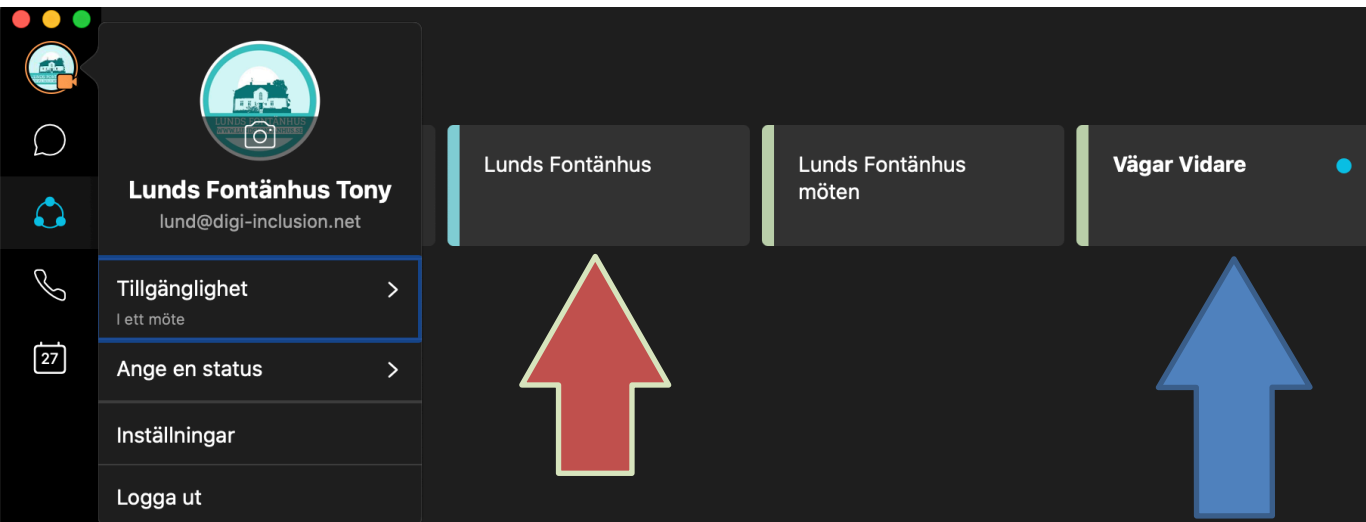


Samtal. Här kan du se alla samtal du haft, även de du missat.



Kalender. Här kan man lägga in planerade möten.

Nu kan du gå in på Team, den blå ringen med 3 prickar och anslut till utrymmet, tryck på "Lunds Fontänhus". Vägar Vidare är studenternas Team



The screenshot shows the Microsoft Teams interface. On the left is a navigation pane with icons for home, chat, calls, and calendar. The main area displays the profile of 'Lunds Fontänhus Tony' (lund@digj-inclusion.net) and a list of teams. A red arrow points to the 'Lunds Fontänhus' team, and a blue arrow points to the 'Vägar Vidare' team.

Lunds Fontänhus Tony
lund@digj-inclusion.net

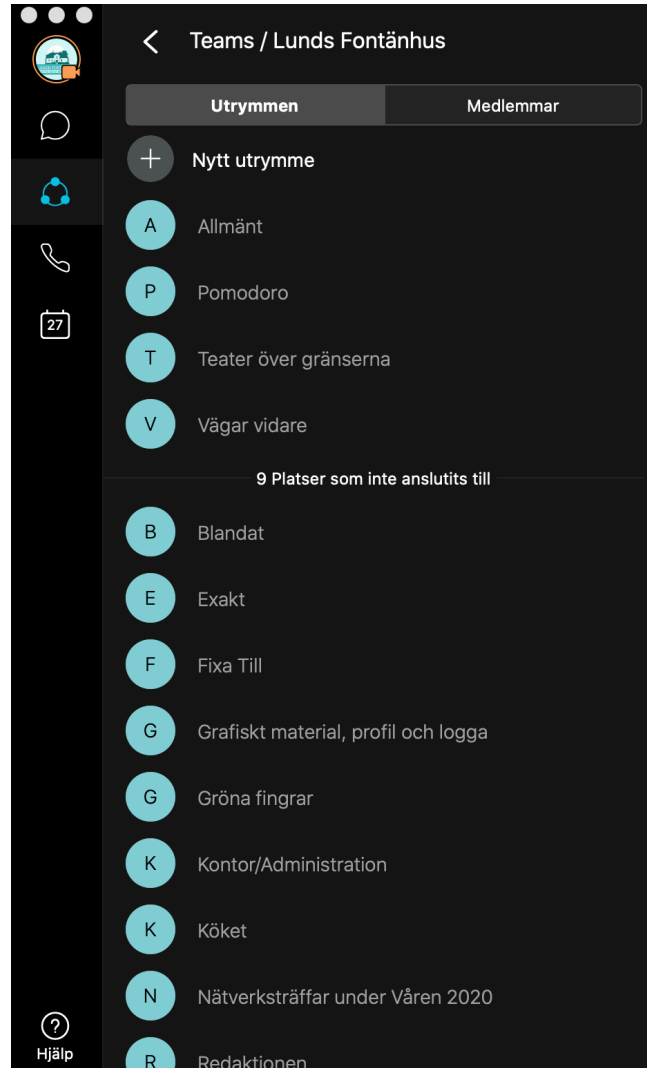
- Tillgänglighet > I ett möte
- Ange en status >
- Inställningar
- Logga ut

Lunds Fontänhus

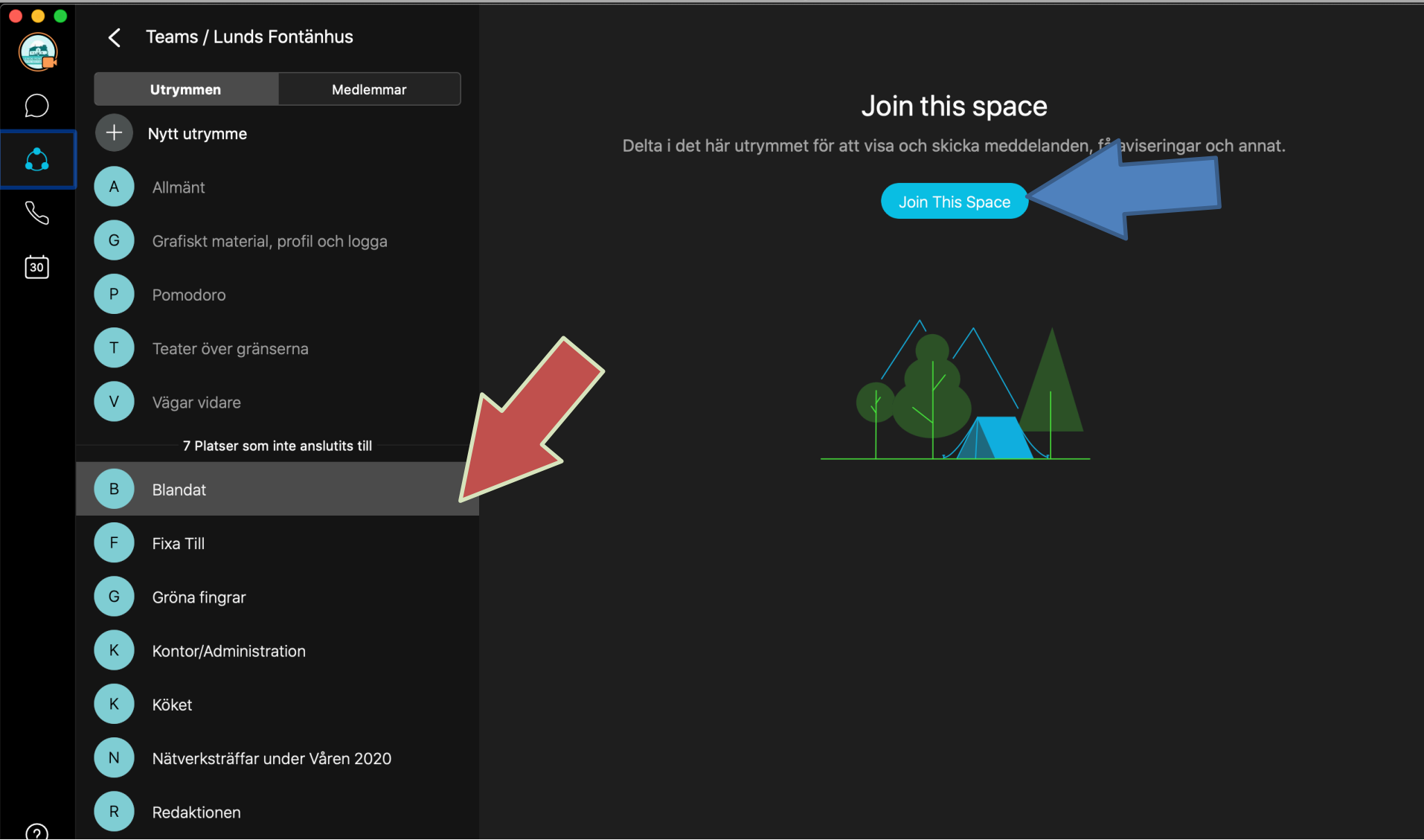
Lunds Fontänhus möten

Vägar Vidare

Här ser du en massa utrymmen, de motsvarar olika aktiviteter i huset. Tryck på de utrymmen som du är intresserad av.



Scrolla ned med den grå listen till de utrymmen du vill vara med i (röd pil), tryck ”delta i utrymmet”.



The screenshot shows the Microsoft Teams interface for a team named "Teams / Lunds Fontänhus". The left sidebar contains a list of channels under the "Utrymmen" tab. A red arrow points to the "Blandat" channel, which is highlighted in grey. The main area displays the "Join this space" button, which is highlighted in blue with a blue arrow pointing to it. Below the button is a graphic of a tent and trees.

Teams / Lunds Fontänhus

Utrymmen Medlemmar

+ Nytt utrymme

- A Allmänt
- G Grafiskt material, profil och logga
- P Pomodoro
- T Teater över gränserna
- V Vägar vidare

7 Platser som inte anslutits till

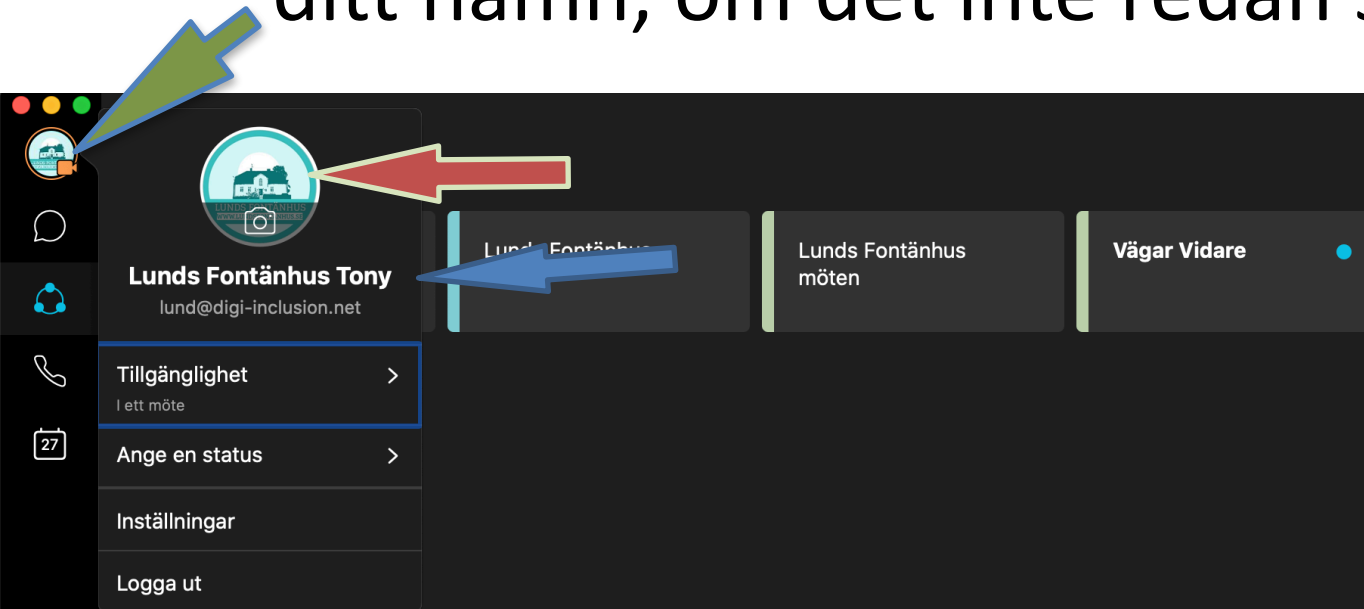
- B Blandat
- F Fixa Till
- G Gröna fingrar
- K Kontor/Administration
- K Köket
- N Nätverksträffar under Våren 2020
- R Redaktionen

Join this space

Delta i det här utrymmet för att visa och skicka meddelanden, f² aviseringar och annat.

Join This Space

Här kan du välja en egen profilbild och skriva ditt namn, om det inte redan står där.



The image shows a Zoom profile page for 'Lunds Fontänhus Tony' with the email 'lund@digj-inclusion.net'. The profile picture is a circular icon with a house and a camera overlay. A red arrow points to this icon, and a green arrow points to a small version of the icon in the top-left corner of the Zoom interface. Below the name and email, there are three buttons: 'Lunds Fontänhus möten', 'Lunds Fontänhus möten', and 'Vägar Vidare'. A blue arrow points to the first 'Lunds Fontänhus möten' button. On the left side, there is a menu with the following items: 'Tillgänglighet' (with a right arrow and 'I ett möte' below it), 'Ange en status' (with a right arrow), 'Inställningar', and 'Logga ut'.

Röd pil Visar alla chattar du har haft. **Blå pil** väljer vilket utrymme du vill ansluta till, valen på de du lagt till kommer fram, välj det som är intressant. **Grön pil** visar var du skriver i chatten. **Lila pil** visar en grön klocka. Det är ett pågående möte, om du vill delta i mötet, trycker du på den.

The screenshot shows a Slack workspace interface. On the left is a sidebar with a list of channels and direct messages. The main area displays a chat conversation. Four colored arrows highlight specific features:

- Red Arrow:** Points to the chat list icon in the top-left corner of the sidebar.
- Blue Arrow:** Points to the selected channel 'Allmänt' in the sidebar.
- Green Arrow:** Points to a green clock icon next to the channel name 'Allmänt', indicating an ongoing meeting.
- Purple Arrow:** Points to a message from Jaqueline Bergendahl in the main chat area.

The chat list in the sidebar includes:

- Allmänt (4 personer, 01:16:58)
- Pomodoro (Vägar Vidare)
- Emilia
- anna espmarker
- HA Helga Asgeirsdottir
- JB Jaqueline Bergendahl
- A Allmänt (Lunds Fontänhus)
- G Grafiskt material, profil och logga (Lunds Fontänhus)
- Mattias Bengtsson
- JB jaqueline bergendahl
- Matilda Espmarker
- P Prokrastinering (Vägar Vidare)
- P Pomodoro (Lunds Fontänhus)

The main chat area shows a conversation with Jaqueline Bergendahl and Matilda Espmarker. A large purple 'KLAR!' graphic is visible on the right side of the chat.